

RESOLUTIONS GUIDELINES

Topics for resolutions for 2010

Resolutions are invited to advance the three CNA objects:

1. to promote high standards of nursing practice, education, research and administration in order to achieve quality nursing care in the public interest;
2. to promote uniform and high-quality regulatory practices in the public interest and in collaboration with nursing regulatory bodies; and
3. to act in the public interest for Canadian nursing and nurses, providing national and international leadership in nursing and health issues

and six CNA goals:

1. to advance the discipline of nursing in the interest of the public;
2. to advocate for public policy that incorporates the principles of primary health care (access, interdisciplinary, patient and community involvement, health promotion including determinants of health and appropriate technology/roles/models) and respects the principles, conditions and spirit of the *Canada Health Act*;
3. to advance the regulation of registered nurses in the interest of the public;
4. to work in collaboration with nurses, other health-care providers, health system stakeholders and the public to achieve and sustain quality practice environments and positive client outcomes;
5. to advance health policy and development, in Canada and abroad, to support global health and equity; and
6. to promote awareness of the nursing profession so that the roles and expertise of registered nurses are understood, respected and optimized within the health system.

Criteria for resolutions

- Must be national in scope
- Must advance the objects and goals of CNA
- Must be congruent with CNA Letters Patent and bylaws
- Must be submitted electronically using the template supplied by CNA
- If a resolution is submitted that is identical or similar to a resolution passed within the last two bienniums (i.e., it does not contain new elements), it will be presented to the board of directors for consideration, but will be included in the debate of resolutions at the annual meeting only if time permits. It will be placed on the agenda after resolutions with new policy issues.
- If a resolution is submitted that is identical or similar to a resolution submitted, but not moved, within the last two bienniums, it will be presented to the board of directors for consideration, but will not be included in the agenda of the annual meeting.

Each resolution should be accompanied by written background information that expands on the reasons for the resolution against the objects or goals. Any topic or idea that does not conflict with CNA's corporate objects, Letters Patent, bylaws or its goals, may be presented as a resolution. The submitter should provide a statement on the links between the resolution and one or more of the objects or goals.

Deadlines

Individual members: Throughout the year up to the beginning of the 12th week preceding the CNA annual meeting, any individual member may submit, in writing, a resolution signed by the member. Members may indicate whether the resolution is to be considered immediately by the board of directors or by membership at the next annual meeting (if the time frame is respected).

March 15, 2010 is the deadline for **individual** CNA members.

Jurisdictional and associate members: Any jurisdictional or associate member has the right, at any time up to one week prior to the annual meeting, to submit resolutions in writing.

May 28, 2010 is the deadline for CNA **jurisdictional and associate members**.

NOTE: should jurisdictional or associate members wish to have their resolution sent with the advance package to the voting delegates, the deadline is **May 14**.

Board of directors: The board of directors has the right, at any time up to the date of the annual meeting, to submit resolutions to the membership.

All resolutions must be submitted in writing (electronic submission strongly recommended) to Administrative and Governance Coordinator, Canadian Nurses Association, 50 Driveway, Ottawa, ON K2P 1E2, fax 613-237-3520, abaker@cna-aicc.ca, for the 2010 annual meeting that will be held in Halifax on June 7, in conjunction with the biennial convention.

Please note that only voting delegates have the right to move, second and vote on resolutions at the annual meeting.

The board has a fiduciary responsibility to review the passed resolutions, accept the CEO's interpretation of them, and give direction to the CEO regarding CNA's human resources and financial capacity.

Terms of reference for finalization of resolutions with originator

The CNA staff works with the originator by:

- a) editing the resolutions for clarity, legality, correct form, etc., without changing the intent;
- b) obtaining clarification and information on the intent of the resolution;
- c) suggesting a collaboration with other originators should their resolutions address the same topic;
- d) suggesting alternatives for action where the apparent intent can be accomplished in a quicker, more effective or less costly way;
- e) identifying resolutions that are not congruent with CNA Letters Patent, bylaws and goals, and thus cannot be considered;
- f) identifying resolutions that are not national in scope and thus cannot be considered; and
- g) identifying resolutions that address work already in progress and collaborating with submitters to determine a course of action.

If a disagreement between a resolution originator and CNA staff cannot be resolved, the issue will be referred to the president and president-elect and /or board for decision. Once the resolution is finalized and formatted, it is either presented to the board, or translated, sent to voting delegates and/or distributed on site at the annual meeting.